

# **MOBILE PHONE & MEDIA DEVICE POLICY**

## **MOBILE PHONES IN SCHOOL**

Murray Bridge South Primary School understands that mobile telephones offer a service to some families. Safety and communication concerns demand that some students have a mobile telephone with them for before and after school communications.

## **TELEPHONE CALLS TO AND FROM STUDENTS**

**Any telephone calls made by students during school hours must be made via the Front Office.**

Telephone calls from families or caregivers to students must be made to the Front Office. We can confidently assure callers that messages received prior to 3 p.m. will reach their destination.

**Students are reminded of the anti-harassment and behaviour codes.**

**Make sure that your phone/media device-**

**Is off and out of sight at school at ALL TIMES**

**Does not disrupt lessons**

**Is not used to harass or otherwise intimidate any person**

**Is always used following the guidance below**

### **Mobile Phones/Media Devices**

Must be switched off and out of sight **at all times** during the school day: “not seen – not heard”. This includes between lessons and recess/lunch times

Are my responsibility at all times and the school will not accept liability for loss/damage, nor will it investigate loss/damage

Are permitted in the school providing the rules are observed

**Will be given to a member of staff if I am asked to do so. It will be placed in a sealed envelope for collection from the Front Office at the end of the day**

### **Mobile Phones/Media Devices will not be used to:**

Display, distribute or save offensive images

Access other peoples devices without their permission e.g. using Bluetooth

Harass, insult or attack others using email, text or other digital media

Distribute information about another person

Make digital media files recorded in school (e.g. video, photographic or sound recordings) of other people

Save or distribute copyright material

**If any part of the policy is broken then students will be dealt with in accordance with the school’s Behaviour Management Policy.**